

DUBBO CHRISTIAN SCHOOL

TERMS OF ENROLMENT – DCS pebbles / PREP

1. Aims of DCS pebbles / PREP

The mission of Dubbo Christian School is to provide high quality schooling which is Bible based and Christ centred.

Dubbo Christian School is a community committed to working with parents developing and nurturing the God given abilities of each child.

The pebbles / PREP program aims to provide students with experiences that grow them as individuals and as members of a community in preparation for joining a K-12 school community in the following year.

The pebbles program aims to provide a play-based program with experiences that develop gross and fine motor skills, social skills and spiritual development for 3-year-olds.

2. Scope and limits of this contract

We understand that this enrolment contract applies to the DCS pebbles / PREP Program only and does not imply acceptance into the K-12 School Program at the end of PREP. We understand that a separate application process is required for entry into the K-12 program, and acknowledge the right of the school to apply its enrolment policies and priorities to all K-12 applications.

3. Complying with the school's requirements of students

We agree to uphold the rules and policies of the school and other requirements as communicated to us from time to time will encourage our child to uphold the school's standards of behaviour.

Parents' support for the school's policies, rules and codes of conduct

We agree to support all school policies and to cooperate with teachers and administrators in this regard and to support the principles, ethics and aims of the school. Where possible, we will participate in parent activities of the school.

Appearance and school uniform

We will support the School Uniform Policy for children enrolled in PREP and ensure that our child's uniform is kept in good repair.

Attending school activities

We will ensure that our child attends all the activities of the school as required, including attending classes, and curriculum related excursions, extra curricular activities, and special school functions.

4. Communication between parents and the school

School communications

We acknowledge that under Australian law where this is relevant both parents must receive information and be involved in decision-making about their child's education unless the courts have indicated otherwise.

We understand that the school will send communications (such as newsletters and school reports) to us at the address or addresses we supply on the Application to Enrol.

Advising the school of changes

We will inform the school as soon as possible about anything that could affect our child's participation in the school's program and activities, including health issues or family circumstances.

We will advise the school immediately of any matter which affects our child attending the school, including our child's absence from the school for any reason including illness or accident. We will contact the school on these occasions in keeping with the School's Attendance Policy.

We will advise the school of any changes to contact details or residential addresses.

Privacy

We acknowledge that the school will use the personal information it holds about our child and our family for any lawful activity and in keeping with the School's Privacy Policy as updated from time to time.

5. Medical matters

When necessary, and when the school requests it, we will provide current health and medical information that is relevant to our child participating in and attending school and school related activities.

We understand that the school reserves the right to send a child home from the school or require the child to be collected from school if he or she is too ill to remain at the school, and that the school can decide if this is the case.

Medical emergencies

In the event that our child needs urgent hospital or medical treatment of any nature and the school is unable to contact us after making reasonable efforts we authorise the school to obtain ambulance and other emergency assistance. We indemnify the school, its employees and agents in respect of such action.

6. School fees

Paying fees

We acknowledge that in enrolling our child at DCS pebbles / PREP, we have committed to paying School Fees for the period of the Program and that we have carefully considered the financial commitment involved.

We understand that pebbles / PREP fees are charged on an annual basis. If our child is absent from pebbles / PREP we acknowledge that fees remain applicable, so long as our child remains enrolled.

We agree to pay the School Fees, including school tuition and other ancillary charges in accordance with the timetable set out in the Fee Schedule. We acknowledge that if the School Fees are not paid within the period specified then the school's procedures for recovery of outstanding debt as outlined in the Fees Policy will be commenced.

We acknowledge that if the School Fees are not paid at the end of any term to which those fees apply the Principal has the right to suspend or terminate our child's enrolment for the next term.

Withdrawing our child from pebbles / PREP after accepting the offer of a place but before starting at the school

We acknowledge that if, after paying the pebbles / PREP Family Bond, we withdraw our child from pebbles / PREP and do not notify the school of our intention at least ten weeks before the start of the term in which he or she was due to commence, a full term's School Fees will be payable.

Withdrawing our child from pebbles / PREP after he or she has started attending the school

We acknowledge that if, after our child has started attending pebbles / PREP, we decide to withdraw our child from pebbles / PREP, we will give at least one full term's notice in writing addressed to the Principal before withdrawing our child. A term's notice means that notice should be received in writing by the first day of term if a child will not be enrolled in the subsequent term. We understand that if we do not give this notice, one full term's School Fees will be payable.

If our child is absent from pebbles / PREP for an extended period

We acknowledge that School Fees will not be refunded if our child is absent from the school for extended periods due to sickness or injury. However, in this case, we may approach the school to be considered for fee relief.

We also acknowledge that if we wish our child's place to be held open for reasons such as overseas travel, we will still be liable to pay the normal School Fees.

If our child is suspended from pebbles / PREP

We acknowledge that the Principal may, at his discretion at any time (in keeping with the school's suspension and expulsion policy) suspend our child from attending pebbles / PREP and that we will continue to pay all School Fees and other charges during any period when our child is suspended.

If our child is expelled from pebbles / PREP

If our child is expelled from pebbles / PREP (in keeping with the school's suspension and expulsion policy) we acknowledge that we remain liable to pay all School Fees up to the end of the term in which our child is expelled as well as all other charges incurred up to the date on which he or she is expelled.

If the school ends its relationship with us

We acknowledge the school's right to require us to remove our child from pebbles / PREP if the school should conclude that the necessary relationship of trust and cooperation between us and the school is irreparably damaged. We understand that in these circumstances the School Fees already paid for the term in which the student is required to leave will not be refunded. If School Fees are still outstanding for the term during which we remove our child, we acknowledge these fees will remain payable.

7. Joint and several liability

We understand that both parents in signing the Enrolment Confirmation and in accordance with the Terms of Enrolment accept joint and several responsibility for paying all School Fees and ancillary charges.

We understand that "joint and several" responsibility for payment means that both parents are responsible to pay School Fees. Accordingly, if one parent fails to pay the School Fees the other parent can be held responsible, irrespective of any arrangement between the parents or with another person (for example, a grandparent) as to who is to pay. We accept that the school will not enter into disputes arising from disagreements between parents over responsibility for paying School Fees.

8. Indemnifying the school

We agree to indemnify the school against any claim, cost, damage or suit which another party brings against the school arising out of our child failing to comply with the School Rules and Conditions or any reasonable direction of a school employee while at the school or travelling to or from the school.

We agree to be responsible for the cost of any damage our child causes to school property.

9. Changes to rules and conditions of enrolment

We understand the school may amend the Terms of Enrolment from time to time and that any changes will be communicated to the school community and will apply from the date on which they are communicated.